



Audit Committee

Thursday, 15 December 2011 at 7.30 pm
Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Wood (Chair)
Al-Ebadi
Ashraf
Van Kalwala

first alternates

Councillors:

S Choudhary
Green
Harrison

second alternates

Councillors:

Beckman
Cummins
Hector

For further information contact: Joe Kwateng, Democratic Services Officer
joe.kwateng@brent.gov.uk, (020) 8937 1354

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **www.brent.gov.uk/committees**

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
1 Declarations of personal and prejudicial interests	
Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2 Deputations	
3 Minutes of the previous meeting	1 - 8
4 Matters arising	
5 Statement of accounts 2010/11 and Annual governance reports	9 - 116
At its meeting on 22 September 2011 the Committee approved the statement of accounts for publication. It also considered the draft Annual Governance Reports produced by the Audit Commission and the Council's Annual Governance Statement. Following the completion of the audit of the accounts this report presents the final versions of the reports for the Committee. An action plan to address the recommendations raised by the Audit Commission is also set out in the final Annual Governance Report.	
Ward affected:	Contact Officer: Clive Heaphy, Director of Finance and Corporate Services
All Wards	Tel: 020 8937 1424 clive.heaphy@brent.gov.uk
6 Audit commission progress report	117 - 138
This report presents the Audit Commission's progress report for 2010/11.	
Representatives of the Audit Commission will present the report.	

Ward affected: **Contact Officer:** Clive Heaphy, Director of Finance and Corporate Services

All Wards Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

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| 7 | Treasury 2011/12 Mid year report | 139 | - |
| | | 142 | |

This report updates members on recent treasury activity.

Ward affected: All Wards

Contact Officer: Martin Spriggs, Exchequer and Investment

Tel: 020 8937 1472 martin.spriggs@brent.gov.uk

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| 8 | Brent Housing Partnership audit plan 2011/12 | 143 | - |
| | | 154 | |

This report advises the Audit Committee of the final Internal Audit Plan for the Brent Housing Partnership (BHP) for 2011/12. The plan was presented to the BHP Audit & Finance Sub-Committee in July 2011. The Brent Housing Partnership is an Arms' Length Management Organisation which is limited by guarantee, wholly owned by the Council and is responsible for managing Council's housing stock.

Ward affected: **Contact Officer:** Clive Heaphy, Director of Finance and Corporate Services

All Wards Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

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| 9 | Internal audit progress report 2011/12 | 155 | - |
| | | 184 | |

This report sets out a summary of the work of internal Audit for the period from 1 April 2011 to 30 November 2011. The report also provides further details of the work together with the assurance ratings and priority 1 recommendations for limited and nil assurance reports and management responses for those audits for which final reports have been issued since August 2011.

Ward affected: **Contact Officer:** Clive Heaphy, Director of Finance and Corporate Services

All Wards Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

10 Risk management policy 185 -
204

This report sets out proposals for the development of risk management across the council.

Ward affected: **Contact Officer:** Clive Heaphy, Director of
Finance and Corporate Services
All Wards Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

11 Use of surveillance and chis 2010/11 205 -
210

The purpose of this report is to advise members on the council's use of covert surveillance and covert human intelligence sources (CHIS) for 2010/11 and the period April 2011 to November 2011.


Ward affected: **Contact Officer:** Clive Heaphy, Director of
Finance and Corporate Services
All Wards Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

12 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

13 Date of next meeting

The next scheduled meeting of the Audit Committee is scheduled to be held on Wednesday, 22 February 2012 at 7:30pm.

-  Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge